

Local Scanning with ReadyResults

Supported Assessments

Stanford Achievement Test (SAT-10)
Otis-Lennon School Ability Test (OLSAT-8)
Naglieri Nonverbal Ability Test (NNAT-2)
Orleans-Hanna Algebra Prognosis Test-3
Aprenda-3
Stanford English Language Proficiency Test (SELP and SELP-2)
Stanford Spanish Language Proficiency Test (SSLP)

Supported Scantron™ Scanners

5000i
OpScan iNSIGHT 4
OpScan iNSIGHT 70
OpScan iNSIGHT 150
OpScan 3
OpScan 4
OpScan 5/6
OpScan 7/8
OpScan 10
OpScan 15
OpScan 21

- Ensure the scanner has an automatic feed and a dual sided pencil read-head.
- If planning to read barcode labels, ensure the scanner has a bar code reader attachment.
- The scanner must be connected to a PC running Windows. The PC must be connected to the Internet.
- First year maintenance is included with a new scanner. Subscribe to ongoing maintenance after the first year.
- If scanning booklets, a heavy duty guillotine is recommended.

Factors to consider when scanning Pearson documents locally

- 1) **PRINTER:** First determine if the forms giving a problem are printed by a Pearson internal printer or by a commercial printer.
- 2) **SCANNER:** Has the local scanner been reviewed by a technician to determine its condition, cleaned and adjusted, etc. Be sure to have scanner recalibrated for each type of book. Does the scanner and software require a precision guide edge?
- 3) **SPINE TRIM:** When trimming forms, Pearson central scanning standard is to trim up to ¼" off the spine but can trim as much as ½" as long as it doesn't affect the bubbles or header sheet.
- 4) **CUTTER:** Dull trim blades can distort the edge of pages or cause them to roll, resulting in scan issues. If the cutter's back stop nylon bar is old, the bottom sheets will roll over or distort the edges. If too many books are stacked in cutter during spine removal, the blade pushes lower books out, causing pages to skew resulting in scan issues.
- 5) **HUMIDITY:** The humidity within the paper, the transportation, storage and scan environment can also be a factor in scan issues. We have found that 80% humidity and higher can lead to sheets sticking together and causing multiple feeds. The customer may want to pursue a dryer environment and making sure the sheets within the books are not damp either when scanning. When pages are moist, you tend get a double feed or paper thickness error halt. If it doesn't double feed, it may not be related to humidity. Humidity may also cause the tail end of the book containing blank pages to not pick as well since blank pages are not flipped through or handled as much. Damp paper may also bow when stacked in the scanner hopper. NOTE: Paper won't lie flat if too much moisture is in paper. Look for waves or curled edges in books. The customer can purchase an inexpensive humidity meter. Pearson probes the physical stack for ambient reading with an ideal target of 35%-45%. You also need to let the material acclimate for 8 hours prior to scanning and ensure the air stays consistent after hours during scanning window.
- 6) **SAMPLES:** Pearson will need samples or the document ID's or maybe a visible light scanned image of the bad form if help is needed from Pearson. If a sample of a bad form can be attained we can run tests on our scanners - 9909i or review with gauges. Please provide any nonconforming samples of the books they are having issues with to Pearson. If they can't provide actual problem samples, we need the "print version" information found at the bottom of the back covers. It will look something like "81992 11 12 13 14 B C D 282123-3 32". Also any other details will be helpful (est. number of reports of each issue, etc.)
- 7) **QUALITY NOTE:** Pearson A&I's document production processes meet rigorous quality standards and all of our print facilities are ISO-9001 certified. We employ skilled professionals who understand the requirements of data collection projects, enabling them to design and print scannable documents that are technically correct, functionally effective, and aesthetically pleasing. Our goal is to maintain the integrity of the data lifted from scannable documents—we guarantee our documents will scan accurately on Pearson scanning systems.

Applies to: Pearson Clinical Learning Assessment, San Antonio, Texas scannable catalog documents with a finished size of 8.375" x 10.875" and 8.5" x 11".