



Before Registering for the Test

Each candidate must have a user account to register for the PCAT. To set up a user account or access an existing account, click the “Log in to PCAT” button on the website www.PCATweb.info.

First-Time Users

If you have never created a user account on our website, you will need to click the “Create User Account” link on the Log In screen to create one. You will receive a confirmation email after the account is created. Please note that creating an account is not registering for the PCAT. For registration instructions, see “Registering for the Test” in this booklet.

Returning Users

If you have previously created a user account on our website but do not remember your login information, use the “Forgot User Name?” and “Forgot Password?” links to have the information emailed to you.

Checking Seat Availability

Before you register, you can check to see if the Pearson VUE Test Center in your area has seats available for your desired test window by going to www.pearsonvue.com/pcat and clicking on “Looking for Seat Availability.” Select your desired testing window, and follow the on-screen instructions to check for seat availability. Please note that only testing windows with an open registration period will be displayed. The appointments displayed are in real time but are not guaranteed to be available until they are booked. Finally, you cannot schedule your test date until your registration is confirmed (see “Registration Confirmation”).

Candidates Under the Age of 18

Due to current privacy policies, permission and authorization is required from a parent or legal guardian of a candidate under the age of 18 for the collection, use, and disclosure of the PCAT candidate’s personal information by the PCAT.

If you are under the age of 18, complete the following steps to begin the registration process:

- Have your parent or legal guardian sign the PCAT Candidate Parent or Legal Guardian Consent Form (see our website) with an electronic signature.
- Email this form and provide your valid phone number to PCAT Customer Relations at Scoring.Services@Pearson.com.

PCAT Customer Relations will contact you within three business days to initiate your registration during normal PCAT hours of operation (Monday through Friday, 9:00 a.m. to 4:00 p.m. CT).

Upon completion of registration for the PCAT, you may then go to www.PearsonVUE.com/PCAT to schedule your preferred testing date, time, and location.



Registering for the Test

Registration Policies

- Please note that all notifications are sent to the email address you list on your PCAT account.
- Registering to take the PCAT is a two-step process. First, you must register to take the PCAT (see “How to Register”), and then you must schedule your seat at a Pearson VUE Test Center (see “Scheduling Your Test”). You cannot schedule your test date until your registration is confirmed (see “Registration Confirmation”).
- Register early. Seating is on a first-come, first-served basis for scheduling at a Pearson VUE Test Center.
- **There are two deadlines.** If you meet the “Registration and Schedule” deadline, you will likely get your preferred testing date, time, and location; however, there is no guarantee. If you wait until the “Late Registration and Schedule” deadline, you will be charged additional fees, and you are less likely to get your preferred testing date, time, or location.
- **After you complete your registration, you cannot move your registration to another testing window.**
- You must indicate your need for special accommodations at the time of registration, prior to checkout. You cannot add a request for accommodations to an existing registration. If you are requesting accommodations in accordance with the Americans With Disabilities Act of 1990 (ADA) or the ADA Amendments Act of 2008 (ADAAA), see “Accommodations for Candidates With Disabilities” in this booklet. Please note that you cannot schedule your test with a Pearson VUE Test Center until this paperwork is received and approved.
- For information on mailing payments and documentation, see the “Contact Us” section on pages 2–3 of this booklet.
- For information on testing windows and deadlines, go to the back cover of this booklet or refer to “PCAT 2020–2021 Testing Dates” on www.PCATweb.info.
- You can only register and schedule for one test date per testing window. If you would like to test more than once during the current testing cycle, you must register and schedule for different testing windows.
- During registration, you may identify recipients of your PCAT scores (three recipients are included in the Registration Fee). After you complete registration, you **cannot** change or delete your selected score recipients.
 - ▼ **Selecting PharmCAS (code 104)** or any number of PharmCAS participating schools counts as only one selection. Please confirm with your preferred schools that they are PharmCAS members before you register to take the PCAT. Please note: If your selected school is part of the PharmCAS network, then your transcript will be sent electronically to PharmCAS only, not directly to your school.
- Choose a testing window that ensures your transcripts will be received before the pharmacy program’s registration deadline (see “Score Reporting”).

- You can change your personal information on your PCAT account only **before** the “Late Registration and Schedule” deadline for your testing window. Documentation for any changes must be emailed to Scoring.Services@Pearson.com.
- Information on fees can be found in “Fees and Special Services” in this booklet and the “PCAT Fee Schedule” at www.PCATweb.info.
- If you decide to not show up for a PCAT exam that you have registered for and scheduled, you must cancel your seat at the Pearson VUE Test Center (www.pearsonvue.com/pcat) AND then cancel your registration on the PCAT registration site (<http://tpc-etesting.com/pcat/>) by the cancellation deadline to receive a partial refund. If you were approved for a special accommodation and you had to call to schedule your PCAT exam, then you must call Pearson VUE Accommodations at 1-800-466-0450 to cancel your seat before canceling your registration. Please note that your absence is not reported to any schools.
- If after registering for the PCAT you dispute your credit card charges with your credit card company and then attempt to take the exam without having paid, your scores will not be released until payment is received.

How to Register

- Register online by going to www.PCATweb.info and clicking “Log in to PCAT.”
- Payment must be made with a valid credit card drawn from a U.S. bank.
- For your payment to be processed, your billing address must match the address associated with the credit card letter for letter.
- Enter your first and last names and address **EXACTLY** as they appear on the primary ID you will be presenting at the Pearson VUE Test Center when you take the PCAT. (See the section “What You Need to Bring With You on the Day of the Test” in this booklet for lists of acceptable primary and secondary IDs.) It is important that you do not use a nickname or other name that does not **EXACTLY** match the identification you will present. Please note that a middle initial on your primary ID, but not on your registration, will not hinder you from taking the PCAT.
- **If your first and/or last names do not match your primary ID exactly, you will not be admitted to the test, no refunds will be issued, and your registration will not be moved to another test date within the same or a different testing window. There are no exceptions to this policy.**

Sixth Registration or More

After taking the PCAT five times, restrictions *may* be placed on any subsequent registration, and you *may* be required to submit additional documentation to support your registration request.

- If unsure whether documentation is required, try to register on the PCAT website before sending any documentation. If documentation is required, you will **NOT** be allowed to register for the PCAT until sufficient documentation is received and you are notified of approval to test.

- Documentation, if required, must include your name and PCAT Candidate Identification Number (CID), an explanation of the special circumstances that require you to take the PCAT again, and one of the following:
 - ▼ A copy of a completed and submitted application to a pharmacy school or to PharmCAS for the upcoming academic year and a transaction confirmation from the institutionOR
 - ▼ A letter on official school stationery from a pharmacy school, administrator, or faculty member recommending that you take the PCAT as well as verifying that you are applying to a pharmacy school for the upcoming academic year

Pearson will review and respond to your written request and documentation within 10 (ten) business days of receipt. Please note that heavy volume may delay the ability to reply within that time frame, so we recommend that a candidate submit documentation well in advance of an examination. Pearson has the right to deny you the ability to test based solely on your previous test administrations.

If your subsequent registration is denied, you can appeal by contacting PCAT Customer Relations (Scoring.Services@Pearson.com). Please use "PCAT Denied" as the subject line and include your PCAT CID and name in the correspondence.

If you take the PCAT more often than allowed, your scores from each unauthorized test administration will be withheld or canceled and your entire test fee forfeited. You also may be prohibited from future PCAT testing and subject to other actions. This policy has been established to ensure the validity and security of the PCAT. PCAT Customer Relations representatives are not authorized to waive or modify the retest policy for any reason.

Registration Confirmation

- Immediately after your online registration is received and your credit card payment is processed, you will receive an email notice with information about accessing your Registration Confirmation and how to schedule your appointment to take the PCAT at a Pearson VUE Test Center.
- The Registration Confirmation verifies that you have successfully registered to take the PCAT. Until you have successfully scheduled your testing date, time, and location with Pearson VUE, your two-step registration process is not complete.
- If there is an error in your name on the Registration Confirmation, you must contact PCAT Customer Relations no later than the "Late Registration and Schedule" deadline for your testing window. Your first and last names must match **EXACTLY** the primary form of ID you will be presenting on test day (no nicknames).