



Pearson

Fax Order Checklist

**Faxed orders may take up to 2 additional business days to process.*

For faster processing, please purchase utilizing online methods 'by Website' or 'by Purchase Order' outlined on PearsonClinical.com/orderinfo

To ensure accurate and efficient handling of your fax order, please confirm that the **following information after each checkbox below is listed on the purchase order you are faxing.**

If all checkbox field information is listed on your purchase order then you do not need to fill out or fax this document with your order.

If any checkbox information is not listed on your purchase order then add the information to the relevant field(s) on this document. Then fax this additional document along with your purchase order to **800-232-1223** for customer service processing.

☐ First Name _____

☐ Last Name _____

☐ Email Address _____

☐ Phone Number (_____) _____

☐ Account/ Organization/ District/ or School Name

☐ If ordering Q-global® or Q-interactive® products, Account Number

800-627-7271 | PearsonAssessments.com

Copyright © 2025 Pearson Education. All rights reserved. Pearson, Q-global, and Q-interactive are trademarks in the U.S. and/or other countries, of Pearson Education, Inc. or its affiliates. C12505 EL 2/25