

You must pay the Additional Transcript Fee for each Official Transcript recipient request made after you submit your registration. If you choose not to designate three score recipients when you register or if you wish to add additional score recipients, you **must** still pay the Additional Transcript Fee for each additional request.

- **Paper Version of Personal Score Report Fee: \$20.00 each**

You must pay this fee for each paper version of your personal Score Report that you request to receive by mail (see “Requesting a Paper Version of Your Personal Score Report and Official Transcripts”).

- **Verification Fee (for the five multiple-choice subtests): \$40.00**

See “Verifying Your Scores.”

- **Rescore Fee (for the Writing subtest): \$50.00 (non-refundable)**

See “Verifying Your Scores.”

- **Online Practice Test Fee: one for \$40.00, two for \$60.00, or three for \$80.00 (non-refundable)**

See “Practice Test” on www.PCATweb.info for more information.

Accommodations for Candidates With Disabilities

Pearson provides testing accommodations for candidates with disabilities, at no additional charge, in accordance with the Americans with Disabilities Act (ADA). Any individual who has a physical impairment or limitation described as a disability under the ADA may request special testing arrangements.

You will indicate your need for a special arrangement at the time of registration, but your documentation and HIPAA Consent Form must be submitted by mail, fax, or email (scanned and attached). It may take up to 60 days to process your accommodation request, so we strongly suggest that you register and submit all required documentation before the “Register and Schedule By” deadline prior to your desired testing window. Your documentation **must** include a signed HIPAA Consent Form (see “PCAT Fees and Special Services” on <http://PCATweb.info>) and a current letter from an appropriate professional authority describing the nature of your functional limitation that applies to taking a test and the specific accommodations you will require for testing. Your request will be reviewed by Pearson, and you will be notified whether your request for special accommodations has been approved or denied. If your request is denied, you may appeal the decision by following the procedure described on the PCAT website. The Pearson VUE Test Center will be notified of the accommodations that you require and will make every attempt to provide them appropriately. Complete documentation must be received no later than the late registration deadline in order to be considered.

Please refer to the PCAT website for complete information concerning how to request special accommodations. If you have any questions after referring to the information on the PCAT website, please email or call PCAT Customer Relations.

Additional Documentation

Additional documentation may be required if a candidate does not provide sufficient documentation or requests changes to accommodations initially requested. In order to process a request for an accommodation, the additional information must be received by Pearson no later than the "Late Registration and Schedule By" deadline.

Appeal of Decisions

If a candidate's requested accommodations are denied or modified and he or she wishes to appeal this determination, the candidate may do so by contacting Pearson's ADA Coordinator in writing at: PCAT Customer Relations, 19500 Bulverde Road, San Antonio, Texas 78259, requesting an appeal of Pearson's decision within 7 business days of the receipt of the decision. Within 12 business days of Pearson's receipt of the candidate's notice of appeal, Pearson's ADA Coordinator, General Counsel, and any experts and consultants that Pearson may deem appropriate and necessary, will hear the appeal and you will be notified of the decision.

Rescheduling Your Exam With Pearson VUE

- In order to reschedule your exam within the same testing window, you will need to follow the procedures described at the Pearson VUE website: <http://www.pearsonvue.com/pcat>.
- You must log in at the Pearson VUE website and then click on the "Reschedule a Test" button in order to reschedule your test date.
- You will receive a "Registration Rescheduled" email to confirm this change.

Canceling Your Registration

- In order to cancel your registration online:
 1. You will need the same credit card you used at registration, or
 2. If you lose your card or it is replaced after you register, you must email PCAT Customer Relations to request the cancellation. Please allow 6-8 weeks for processing.
- You will receive a refund of your Registration Fee, and of any additional Official Transcript fees paid at time of registration. The remainder of your fee payments will be retained by Pearson as a processing fee.
- In order to receive a refund, you need to cancel your seat at Pearson VUE (<http://www.pearsonvue.com/pcat>) **and** cancel your registration on the PCAT site (<http://tpc-etesting.com/pcat/>) by the cancellation deadline for the appropriate testing window.